

**MINUTES OF THE COLEORTON PARISH COUNCIL MEETING
HELD AT THE BEAUMONT CENTRE, PEGGS GREEN, COLEORTON
ON 17th MARCH 2016 AT 7.30PM**

PRESENT:-

	<p>Councillor Michael Specht - Chair Councillor Michael Akroyd Councillor Colin Smith Councillor Martin Farrand Councillor Terry Betts Councillor John Cotterill Mrs Sandra Dillon - Webmaster Mr John Macdonald - Heritage Warden Mrs Helen Towers - Resident Mr Andrew Hogsden - Joint Clerk Mrs Rhonda Dean - Joint Clerk</p>
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018/2016 APOLOGIES

No apologies were received.

019/2016 DECLARATIONS OF INTEREST

No interests were declared.

020/2016 REPORT FROM THE POLICE

The Police did not attend the meeting, however a written report had been provided. The Chair updated the meeting on the situation with ASB on The Moorlands, and confirmed that this was quiet at the moment.

Resolved:- That the report be noted.

021/2016 PERIOD FOR PARISHIONERS PARTICIPATION

No parishioners spoke.

022/2016 REPORTS FROM PARISH ORGANISATIONS AND COUNCIL APPOINTEES

Heritage Wardens - See written report. Mr Macdonald had provided a written report covering the work of the Volunteer Group and the display at Ashby Museum

Resolved:- That the report be noted.

Webmaster - Mrs Dillon circulated her report. The Webmaster had used Mail Chimp to send out the newsletter and this was working well.

Beaumont Centre had been set up on Google My Business. 7 people linked from the Parish Council to the Beaumont Centre, plus 8 for directions. There were already 900 visits to the site, this month

Resolved:- **1. The use of MailChimp be approved.**
 2. The report be noted.

023/2016 MINUTES OF THE PREVIOUS PARISH COUNCIL MEETING

The minutes of the previous meeting were circulated.

The Parish Clerk reported that all Parish Councils are required to appoint someone to two Statutory Offices to carry out duties relating to the Council. S112 of the Local Government Act 1972 requires Parish Council to appoint a **Proper Officer**. The primary responsibility of this Office is to advise the Council on whether its decisions are lawful and to recommend ways in

which decisions can be implemented within the law. The second office required is set out in S151 of the Local Government Act 1972 and is a **Responsible Finance Officer**, who is given the charge of the council's finances, ensuring payments are made as they fall due, monies owed are collected in, and everything is accounted for in a clear and transparent way that is available to the public. The Local Government Act 1972 requires the Clerk(s) to recognise that the Council is responsible for all decisions and that he/she takes instructions from the Council as a body. The Clerk(s) is not answerable to any individual Councillor - not even the Chairman. The Council must be confident that the Clerk(s) is, at all times, independent, objective and professional.

Usually the Clerk is appointed to both offices, but as this Parish Council with a joint Clerk situation, with one person having substantial legal skills and the other substantial financial skills it is

Resolved:-

1. **The minutes of the Parish Council Meeting held on Thursday 23rd January, and the confidential minutes, were accepted as a true record and signed by the Chair.**
2. **Rhonda Dean be appointed Proper Officer for Coleorton Parish Council with effect from 17th March 2016.**
3. **Andrew Hogsden be appointed Responsible Finance Officer for Coleorton Parish Council with effect from 17th March 2016.**

024/2016

COLEORTON WOOD

Report from CWAC - There has still not been a meeting so no report was presented.

Pheasant shoot - The Chairman had been to see Mr Langham who claimed that part of the pheasant shoot was traditionally held in Coleorton Wood, a fact of which Parish Councillors were not aware. Mr Langham undertook to ensure that if the shoot goes in there in future a notice would be put up. He also stated that no shooting had, or would, occur within the woods, only beating or retrieving.

Resolved - **The Parish Clerk be tasked with identifying a suitable By law to prevent shooting in the woods, and report to the next meeting on the feasibility of introducing such a measure.**

Field in Trust Funding - this is not available in the local area, so the matter could not be pursued.

Resolved:- That the report be noted.

025/2016

PEGGS GREEN PLAY EQUIPMENT

The Parish Council reviewed the safety report provided in the annual assessment.

Resolved:- That the repairs suggested be undertaken, although they are not yet necessary the equipment will only deteriorate.

Mole Hills - Andrew Hogsden reported that there are quite a number of mole hills, The groundsman who undertakes the mowing has requested permission to appoint a vermin control operation.

Resolved:- That the appointment of a pest control operative be approved.

026/2016

TREE MANAGEMENT WORK

Removal of garden waste on land behind Overton Close.

Despite promises this had not happened. If anything it has been added to. The resident was not prepared to agree it was his rubbish and therefore not his responsibility.

Resolved - **that no further action be taken, and the garden waste left in the current situation.**

The residents of Bradford's Lane are not happy with the state of the road following the work on the land behind Overton Close. The Chair has looked at the road and offered to reseed the area, but the residents are concerned about more substantial damage to the road surface itself and have asked for further steps to repair that.

Resolved - Chair reported that he had agreed with the residents that he would assist them with the resurfacing and in principal it was agreed the Parish Council would pay for the materials.

027/2016 INFORMATION BOARDS AT LOUNT

Information boards at Lount - update

The Clerks reported that the S106 payment has now been received.

Resolved :-

- 1. That the design for the boards be approved.**
- 2. That a restricted account be created in the Council's accounts system to set aside this money for on-going maintenance of the board, and the later provision of the second board.**

028/2016 PARISH ACTIVITIES

Annual Parish Meeting -

Resolved

The Council convene the Annual meeting of the Parish at 7pm on the day of the AGM of the Parish Council, 26th May 2016.

029/2016 BUS SHELTER ON A512

Update

Andrew Hogsden reported that after much chasing the insurance company had referred the claim to the loss adjusters. He will continue to pursue the claim.

Resolved:- That the Clerks continue to pursue this matter.

030/2016 QUEENS JUBILEE EVENTS

None had been reported

031/2016 ST MARY'S CHURCH DONATION

Andrew Hogsden reported that making a donation to for the fabric of a church building is in contravention of the Local Government Act 1894 (S8(1)).

Resolved:- that the Clerks work with the Church to ensure any monies donated are used for an authorised purpose.

032/2016 MILLENIUM GARDEN

It was reported that the hedge had been cut, with the exception of the part in private ownership. This would be done soon.

Resolved:- That the report be noted.

033/2016 BEAUMONT GREEN

REQUEST FOR ERECTION OF TEMPORARY MAYPOLE -

The Councils considered a request to erect a temporary maypole on *Beaumont Green*. They were informed that the school had been approached and a reply was awaited.

Resolved: That the request be approved subject to the event being properly organised

There was also a suggested of a village fete in the summer on private grounds. This idea was warmly welcomed.

034/2016 PARISH LIASION MEETING HS2 16 MARCH FEEDBACK

Andrew Hogsden reported on this, as he had attended. The Parish Council were informed that there is no firm route yet, with a predicted date of Autumn 2016 before this is likely to be announced. The Parish Council expressed regret that the opportunity to provide a station at East Midlands Airport had been missed.

Resolved:- That the report be noted.

034/2016 FINANCE

The following invoices were presented for payment:

- Solicitors Bill Mander Cruickshank - payment for £240 in relation to work carried out in respect of a balancing lagoon at Lount
- Solicitors bill Mander Cruickshank - payment of £1,918 in relation to right of way at Pitt lane
- Coleorton Social Welfare Centre - £44 for hire of room for Council meetings In January and February
- Rural Community Council £50 - annual membership subscription
- Leicester & Rutland Association of Local Councils £35 - payment for Andrew Hogsden attending Clerks 1 course
- Ian Stone £140 - payment for additional mow of Beaumont Green and Peggs Green Recreation Ground
- Payment of clerks salaries to Rhonda Dean for £254.40, Andrew Hogsden £286.80 including expenses of £32.40, Sue McGlynn £757.60
- Payment to HMRC for clerks tax of £316
- Payment to John Macdonald for bird seed and bird feeders £59.40

Resolved:- That the invoices be paid.

035/2016 FINANCE - BANK STATEMENTS

Andrew Hogsden explained that following the appointment of a new Responsible Finance Officer the address for receiving the bank statement needed to be changed to his address. The signatories will not be changed.

Resolved:- That the contact details and address for the bank statement is changed to Andrew Hogsden and his home address.

036/2016 RISK ASSESSMENT

The previous Clerk had completed a Risk Assessment which had been circulated with the Agenda and the papers for this meeting.

Resolved:- It was resolved that the Risk Assessment be approved.

037/2016 Forestry Commission Grant

There is an instalment of a Forestry Commission Grant due to be claimed for work on Coleorton Wood.

Resolved:- It was resolved that the RFO be authorised to collect the payment due and report details to a later meeting.

That the Parish Council authorise the RFO to amend the authorised signatories with the Forestry Commission from Sue McGlynn to Andrew Hogsden to enable future grant instalments to be claimed.

038/2016 PLANNING MATTERS

Pitt Lane verges - now included in management plan so this matter is closed.

Applications considered between meetings:

Applications for consideration: None.

Department.

Decisions notified:

15/01188/FUL - Agricultural grain/machinery store and agricultural farm office/workshop at Moor Lane Farm 58 Moor Lane Coleorton. Approved with conditions.

15/00881/FUL - Detached dwelling with detached single garage at Land to South of 1 Zion Hill, Peggs Green. Approved with conditions.

15/01148/OUT - 4 detached dwellings off Lower Moor Road. Approved with conditions

15/01181/FUL - single storey extension at Lawn Villa, Nottingham Road, Peggs Green. Approved with conditions.

Resolved:- that the decisions be noted.

039/2016 CORRESPONDENCE

Commemorative coins - A letter has been received offering to supply Coins to commemorate the Queens 90th Birthday, that the Parish Council could then present to all the school children in the Parish.

Resolved:- That no action be taken.

040/2016 NEXT MEETING

The next meeting will be on 21st April 2016.

SIGNED BY CHAIR OF COLEORTON PARISH COUNCIL / DATED